

IQAC Action Taken Report

Date of Meeting	Action Discussed	Action Taken	Date of Action
09.06.2022	A meeting of IQAC Core Committee in Principal Office to discuss and finalize the Open Magazine Best Colleges Ranking 2022	Finalized and approved the data.	10.06.2022
03.06.2022	A meeting of SSR Criteria-3 Committee in Vice Principal Office to discuss SSR Criteria-3	Finalize the Criteria-3 report by the criteria members and submitted it to the IQAC	03.06.2022
03.06.2022	A meeting of Mentor-Mentee Distribution Committee in IQAC Office	Finalized and Approved Mentor Mentee distribution for B.A. Program.	03.06.2022
30.05.2022	<p>A meeting of TIC with IQAC Committee in Principal Office Committee Room to discuss college's preparation for IIInd Cycle of NAAC</p> <p>(i) Proposed date of IIQA and SSR Decided.</p> <p>(ii) To update all the departments website with the data they have provide for NAAC.</p> <p>(iii) Effective means of dealing with weak students</p> <p>(iv) To resolve the issue regarding mentor-mentee distribution</p>	<p>(i) Formats of all the data to be made and put on the website for use by all departments and faculty.</p> <p>(ii) Remedial classes and tutorials devoted to weak students.</p> <p>(iii) The mentor mentee distribution committee framed.</p>	30.05.2022
23.05.2022	A meeting of IQAC Core Committee in the Principal Office Committee Room to discuss and finalize the revised AQAR 2018-19 which was re-opened by NAAC for addressing its observations and comments.	Revised AQAR 2018-19 submitted	25.05.2022
12.05.2022	A meeting of IQAC Coordinator with SSR Coordination team in IQAC office	To review the progress of compilation of SSR.	12.05.2022
28.04.2022	A meeting of IQAC core committee in Principal office committee room	Revised AQAR 2019-20 submitted	02.05.2022 and again

	to discuss and finalize revised AQAR 2019-20 which was re-opened by NAAC for addressing its observations and comments.		resubmitted on 31.08.2022
27.04.2022	A meeting with Principal, IQAC Coordinator and Criteria -2 team of SSR in Committee room of the college to discuss and finalize the Criteria-2 of SSR	Finalize the Criteria-2 report by the criteria members and submit it to the IQAC.	27.04.2022
22.04.2022	A meeting of SSR Coordination committee in the IQAC office	To review the progress of compilation of SSR.	22.04.2022
22.04.2022	A meeting of IQAC with Vice-Principal and Internal members of the Academic Audit Committee in Committee Room	The final audit reports of the academic audit committee was discussed to identify the improvement points.	22.04.2022
12.04.2022	A meeting of IQAC with IQAC coordination team to discuss the review of AQAR 2020-21 and preparation of SSR in IQAC office	Review the AQAR 2020-21 in light of the latest format of AQAR.	12.04.2022
05.04.2022	A meeting of IQAC with Vice-Principal, NAAC-SSR preparation committee for Criteria-1 in i4 Centre (i) Detailed discussion on Criteria Points for which data/write-ups are still incomplete were marked out. (ii) Decide the date to provide complete data.	(i) IQAC shared the AQAR 2020-21 link to complete the data. (ii) IQAC shared department SSR format (iii) IQAC shared the feedback data with the criteria team.	05.04.2022
05.04.2022	A meeting of IQAC with Vice-Principal, NAAC-SSR preparation committee for Criteria-5 in i4 Centre (i) Detailed discussion on Criteria Points for which data/write-ups are still incomplete were marked out. (ii) Decide the date to provide complete data.	(i) IQAC shared the Department SSR report with the criteria team (ii) Shared the Prog. Course distribution for placement and higher education with Criteria team. (iii) Shared the contact details of all the students.	05.04.2022
05.04.2022	A meeting of IQAC with Vice-Principal, NAAC-SSR preparation committee for Criteria-6 in i4	(i) IQAC shared the AQAR 2020-21 link to complete the data. (ii) IQAC shared the list of	05.04.2022

	<p>Centre</p> <p>(i) Detailed discussion on Criteria Points for which data/write-ups are still incomplete were marked out.</p> <p>(ii) Decide the date to provide complete data.</p>	<p>seminar/conference/workshop /FDP attended by faculty from 2016-2021</p> <p>(iii) IQAC shared the Department SSR report with the criteria team</p>	
05.04.2022	<p>A meeting of IQAC with Principal, NAAC-SSR preparation committee for Criteria-7 in i4 Centre</p> <p>(i) Detailed discussion on Criteria Points for which data/write-ups are still incomplete were marked out.</p> <p>(ii) Decide the date to provide complete data.</p>	<p>(i) IQAC shared the AQAR 2020-21 link to complete the data.</p> <p>(ii) IQAC shared the list of seminar/conference/workshop /FDP attended by faculty from 2016-2021</p> <p>(iii) IQAC shared the Department SSR report with the criteria team</p>	05.04.2022
04.04.2022	<p>A meeting of IQAC with Vice-Principal, NAAC-SSR preparation committee for Criteria-2 in i4 Centre</p> <p>(i) Detailed discussion on Criteria Points for which data/write-ups are still incomplete were marked out.</p> <p>(ii) Decide the date to provide complete data.</p>	Criteria data progress reviewed.	04.04.2022
04.04.2022	<p>A meeting of IQAC with Principal, NAAC-SSR preparation committee for Criteria-3 in i4 Centre</p> <p>(i) Detailed discussion on Criteria Points for which data/write-ups are still incomplete were marked out.</p> <p>(ii) Decide the date to provide complete data.</p> <p>(iii) The publication and other research data to be segregated session wise and the data may also be represented through bar-chart</p>	Criteria data progress reviewed.	04.04.2022

	to show the progress.		
04.04.2022	<p>A meeting of IQAC with Principal, NAAC-SSR preparation committee for Criteria-4 in i4 Centre</p> <p>(i) Detailed discussion on Criteria Points for which data/write-ups are still incomplete were marked out.</p> <p>(ii) Decide the date to provide complete data.</p>	Criteria data progress reviewed.	04.04.2022
30.03.2022	A meeting of IQAC with IQAC coordination team to discuss the editing of AQAR 2020-21 and finalization of SSR in IQAC office	Timelines for editing of AQAR 2020-21 and finalization of SSR were fixed.	30.03.2022
29.03.2022	<p>A meeting of Conveners, TIC and IQAC regarding preparation of SSR in committee room</p> <p>(i) The Conveners/ In-charges, Coordinators/ Coordinators/ Program Officers of NCC, NSS, UBA, ICC, WDC and V2S scheme to submit the reports of their respective cells/ clubs/ committees/ scheme for all academic session from 2016 to 2021 and from 01.07.2021 to 30.04.2022.</p> <p>(ii) Feedback the data department-wise and its analysis to be submitted for the session 2020-21 by IQAC and also to be uploaded on the department website.</p> <p>(iii) Feedback for session 2021-22 to be collected</p> <p>(iv) Departments to prepare a brief report on the progress and achievement of their department for the</p>	The data w.r.t. NCC, NSS, UBA, ICC, WDC and V2S scheme, cells, clubs and committees were discussed and finalized. The departments were requested to prepare highlights of the departments' achievements.	29.03.2022

	NAAC visit. (v) Brief description of the evaluation process of NAAC.		
29.03.2022	A meeting of IQAC with Principal, Teacher in-charges, department NAAC-SSR Committee in Swami Vivekananda Auditorium (i) Regarding the timelines and roadmap for submission of AQAR, IQA and SSR and the College's preparation for NAAC accreditation cycle II. (ii) Departments need to prepare themselves and keep their records ready.	The department specific data was discussed and finalized.	29.03.2022
25.03.2022	A meeting of Principal, Vice Principal, AO, SO Admin, SO Accounts and IQAC Coordinator in the Principal Office	SSR data regarding students, accounts, teaching and non-teaching staff and infrastructure was discussed.	25.03.2022
24.03.2022	A meeting of IQAC with Principal and IQAC core team to discuss and approve the AQAR 2020-21 in committee room (i) Discussion and finalization of AQAR 2020-21. (ii) Change in the compilation of data SSR team (iii) Details of Sports Activity (iv) Progress regarding setting up of Incubation Centre.	(i) AQAR 2020-21 was discussed and approved. (ii) Schedule of meeting decided for SSR criteria team for finalize and discuss their respective criteria points (iii) Final Criteria-wise SSR to be completed. (iv) Meeting of TIC's and Department NAAC SSR Committee with Principal, Vice-Principal and IQAC Coordinator to finalize Department SSR data.	24.03.2022 04.04.2022 & 05.04.2022 10.04.2022 29.03.2022
15.03.2022	A meeting of Internal Committee Member of Academic Audit Committee and IQAC Coordinator in IQAC office to Discuss the Academic Audit Report 2020-21	The external members of the Academic Audit Committee may be called on 23.03.2022 for department audits and the reports be shared with them immediately.	23.03.2022
10.03.2022	A meeting of Internal Committee Member of Academic Audit Committee and IQAC Coordinator .	The Internal members of the academic audit committee visited the departments and interacted with the Teacher In-charges.	10.03.2022
08.03.2022	A meeting of IQAC core committee in Principal office committee room to discuss and finalize the AISHE	AISHE data Discussed and approved.	08.03.2022

	data		
04.03.2022	A meeting of Internal Committee Member of Academic Audit Committee with Principal and IQAC Coordinator in the committee room to Discuss the Academic Audit Report 2020-21	The Internal members went through the department Academic Audit Reports and fixed the date for visiting the departments.	10.03.2022
23.02.2022	A meeting of IQAC core committee in Principal office committee room to discuss and finalize the India Today Rankings 2022 data	After detailed discussion India Today Ranking 2022 data was approved by the committee.	23.02.2022
10.02.2022	A meeting of IQAC core committee in Principal office committee room to discuss and finalize the NIRF 2021 data	After detailed discussion NIRF 2021 data was approved by the committee.	10.02.2022
24.01.2022	A meeting of IQAC core committee in Principal office committee room to discuss and finalize the QS world ranking data	After detailed discussion QS world ranking data was approved by the committee.	24.01.2022
15.01.2022	An online meeting of Extended IQAC Committee to review AQAR 2020-21	Extended IQAC committee was asked to submit Criteria-wise components of AQAR 2020-21.	15.03.2022
04.01.2022	An interaction meeting of different departments except Botany and Zoology with Principal, Staff Council Secretary and IQAC Coordinator in Mathematics Computer Lab.	Decided on the distribution of the newly appointed faculty regarding their suitability to work for different committees, cells and criteria of the college and to improve the college profile.	04.01.2022
03.01.2022	An interaction meeting of the Botany and Zoology department with the Principal, Staff Council Secretary and IQAC Coordinator in Mathematics Computer Lab.	Decided on the distribution of the newly appointed faculty regarding their suitability to work for different committees, cells and criteria of the college and to improve the college profile.	03.01.2022
09.11.2021	A meeting of the NAAC SSR Preparation team in the mathematics lab to discuss the progress of department SSR report, departmental AQAR data and Departmental Academic Audit Report and other related issues.	(i) Discussion on the Progress of Departmental SSR, Department AQAR data and Department Academic Audit Report. (ii) Principal, Prof. Rajiv Aggarwal, suggested IQAC to create a common mechanism that will be applicable to collect the data related to all ranking formats i.e. NIRF, India Today, etc. (iii) IQAC coordinator requested to TIC's to share the Deshbandhu College domain email-id's to share the departmental SSR report	13.11.2021
22.09.2021	A meeting of Internal members of	All SSR criteria conveners and	15.10.2021

	IQAC Committee and Extended IQAC committee with Principal and IQAC Coordinator in mathematics computer lab. to discuss the progress of all criteria points of SSR (i.e. seven verticals of SSR) report and other related issues	coordinators briefed about the progress of their criteria.	
21.09.2021	A meeting of TIC with Principal and IQAC coordinator in committee room to discuss SSR report and other related issues (i) Principal sir briefed about the SSR preparation for department specific criteria and reviewed the progress of Attendance records, teaching plan register, mentor-mentee distribution, departmental meetings and minutes. (ii) IQAC coordinator requested to TIC's to share the link of E-resources generated by the respective faculty member's on the department website. (ii) Dr. Aditya Saxena, IQAC Coordinator, assured the TICs that SSR of one department complete in all respects shall be shared soon for reference of all departments	(i) IQAC Shared the complete SSR of Mathematics Department as a template for reference. (ii) Departments reported their progress regarding the departmental documentation updation.	24.09.2021 15.10.2021
03.09.2021	A meeting of TIC with the Principal and IQAC Coordinator in the committee room to discuss the SSR Report. (i) NAAC SSR preparation of the department were discussed.	Requested to TIC's to ensure that departmental meeting register, monthly attendance register of all teachers of the department, mentor-mentee distribution register, Teaching plan register year-wise and teaching diary year-wise of last 5 year are upto date and maintained in the department.	
27.08.2021	An online session by IQAC regarding Tips and Troubleshooting in filling up the APAR of the faculty	The faculty were briefed about filling up APAR and their queries and doubts were answered.	15.10.2021
23.08.2021	A meeting of IQAC with TICs and Academic Audit Committee to discuss the data of the departments regarding Academic Audit for 2020-21, progress of NAAC SSR Preparation with respect to departmental data in the Computer	i) All the departments were requested to compile their data for the AQAR 2020-21 and submit the same to IQAC by 15.10.2021. ii) The departments which had not submitted data for their Academic Audit Report till now were	15.10.2021 23.08.2021

	lab of Mathematics Department. (i) Status of Academic Audit Report (ii) Status of Department SSR Data (iii) Status of AQAR 2020-21 (iv) Representation of pass-out data for result analysis of 5 years. (v) Briefed about the departmental feedback data and requested departments to upload the graphical representation of the data on their departmental website.	requested to submit the same by 5:00p.m., 28.03.2021. iii) The SSR preparation committee coordinators were requested to prepare the first draft of SSR by 15.10.2021.	15.10.2021
13.08.2021	A meeting of the Department NAAC SSR Committee with Principal and IQAC Coordinator in Mathematics Department Computer Lab	The progress of all the Departments regarding preparation of department components for SSR was reviewed and timelines were decided for the completion of the said task	
11.08.2021	A meeting of all TICs with the Principal and Academic Audit Committee to discuss the Academic Audit of all departments in the Committee room.	The internal members of the Academic Audit Committee interacted with the TICs to discuss the points for consideration in Academic Audit Report for 2020-21 based on the gap analysis done for the Academic Audit for 2019-20	
06.08.2021	A meeting of the faculty members of Physical Education and Sports Sciences, EVS, Punjabi, Hindi and Philosophy with Coordinator, IQAC in the committee room to discuss the student progression data collection for B.SC. Physical Science, B.Sc. Life Science and B.A. Prog.	The committee decided on a roadmap for the collection of the student progression data for the said Program courses	
29.07.2021	<ol style="list-style-type: none"> 1. A meeting of IQAC and TICs in Mathematics Department to discuss NAAC SSR preparation and Academic Audit Reports of Departments 2. Dr. Aditya Saxena, IQAC Coordinator, assured the house that the course wise unique paper codes and paper name for CBCS & LOCF mode shall be provided 3. Dr. Aditya Saxena, IQAC Coordinator, said that IQAC will also provide the contact details of passed out students since 2017 so that the departments can contact them and collect all information required for student 	<ol style="list-style-type: none"> 1. The IQAC and TICs discussed and thrashed out the problem areas in collection of data and preparation of SSR. The Academic Audit Reports of the departments for the session 2019-20 were discussed. 2. IQAC shared the course wise unique paper codes and paper name along with the number of students appeared in a respective paper for CBCS & LOCF mode to all the departments. 3. IQAC shared the details of passed out students since 2017 and also created the google 	Course wise unique paper codes and paper name along with the number of students appeared in a respective paper for CBCS & LOCF mode to all the departments shared on 02.08.2021 Details of passed out students since 2017 shared on 02.08.2021

	progression point of SSR report.	form to collect student's progression data of B.A. Prog. students.	
27.07.2021	A meeting of the Committee for Skills, Innovations and Projects with Coordinator IQAC and Principal in committee room	All the members were given a time frame of one month to explore the possibility and feasibility of starting Skill based courses and innovation projects in areas of Societal importance and Traditional Indian Knowledge System. Dr. Surbhi Dhingra was asked to be Nodal Officer for Innovations, Entrepreneurship and Startups	
22.07.2021	A meeting of Extended IQAC and Department NAAC SSR Committee was held in the Mathematics Department Computer Lab.	The Extended IQAC and Department NAAC SSR Committee were briefed about the NAAC SSR template and they were asked to coordinate with their respective Coordinators and Departments for collation and compilation of data and report. The work flow of both the committees were discussed along with the timelines.	
20.07.2021	A meeting of Extended IQAC was held in the Mathematics Department Computer Lab.	The Extended IQAC was briefed about the constitution of NAAC SSR Preparation Committee and they were asked to coordinate with their respective Coordinators for collation and compilation of data and report.	
06.07.2021	IQAC coordinated meeting of the Internal Screening Committee was held in the College Committee Room for scrutiny and approval of cases of promotion of teachers from Academic Level 12 to Academic Level 13A	Computer Science Deptt.- Ms. Sonia Yadav English- Mr. Saswata Bhattacharya	Committee recommended all cases for consideration of promotion to University Screening Committee on 06.07.2021
28.06.2021	IQAC coordinated meeting of the Internal Screening Committee was held in the College Committee Room for scrutiny and approval of case of promotion of teacher from	Physics Deptt.- Mr. Ajay Pratap Singh Gahlot	Committee recommended the case for consideration of promotion to

	Academic Level 12 to Academic Level 13A		University Screening Committee on 28.06.2021
23.06.2021	A meeting of Internal members of IQAC (Online) to report processing of all cases for promotions, discuss and finalize the AQAR 2019-20 and Submission of SSR and Extension of NAAC visit.	<ol style="list-style-type: none"> 1. All promotion cases till date processed by IQAC and promotions accorded to faculty 2. AQAR 2019-20 finalized 3. For preparation of SSR the IQAC was also expanded and the extended IQAC was also expanded 4. NAAC took out a general notice for extension of Assessment validity for all institutions whose validity was ending after 22.03.2020 	<ol style="list-style-type: none"> 1. AQAR 2019-20 submitted on 30.08.2021 2. The addition of members to IQAC notified on 23.06.2021 and the addition of members to Extended IQAC notified on 23.06.2021 3. SSR preparation Committee approved by IQAC on 23.06.2021
26.03.2021	A meeting of IQAC in Committee room to discuss draft inputs on Higher Education Commission of India as per NEP-2020 to be submitted to University of Delhi	Draft inputs on Higher Education Commission of India as per NEP-2020 submitted to University of Delhi and discussed with the Nodal College for this cluster	Submitted on 28.03.2021
24.03.2021	A meeting of Internal Committee Member of Academic Audit Committee and IQAC Coordinator in IQAC office to discuss the Academic Audit Report 2019-20	Academic Audit conducted by the Academic Audit Committee consisting of both external and internal members	Academic Audit conducted on 27.03.2021
10.03.2021	A meeting of Internal Committee Member of Academic Audit Committee with Principal and IQAC Coordinator in Committee Room to Discuss the Academic Audit Report 2019-20	Internal members collected and verified the data of the departments as per the format of the audit report	
26.02.2021	IQAC coordinated meeting of the Internal Screening Committee was held in the College Committee Room for scrutiny and approval of cases of promotion of teachers from Academic Level 12 to Academic Level 13A	Physics Deptt.- Dr. Manju Rani, Dr. Pankaj Singh, Dr. Aditya Saxena	Committee recommended all cases for consideration of promotion to University Screening Committee on 26.02.2021
08.02.2021	IQAC coordinated meeting of the Internal Screening Committee was	Botany Deptt.- Dr. D.K. Mallick, Dr. Roshani Raja Mohan, Dr.	Committee recommended all

	held in the College Committee Room for scrutiny and approval of cases of promotion of teachers from Academic Level 12 to Academic Level 13A	Aparna Nautiyal, Dr. Kumar Shantanu, Dr. Rajender Kumar Zoology Deptt.- Dr. Manisha Sengar, Dr. Sunil Kayesth, Dr. Indrakant K. Singh	cases for consideration of promotion to University Screening Committee on 08.02.2021
01.02.2021	IQAC coordinated meeting of the Internal Screening Committee was held in the College Committee Room for scrutiny and approval of cases of promotion of teachers from Academic Level 12 to Academic Level 13A and Assistant Prof. Selection Grade/Reader	Hindi Deptt.- Mr. Vibhash Chandra Verma (Assistant Prof. Selection Grade/Reader), Dr. Manoj Kumar Chemistry Deptt.- Dr. Namita Gandhi (Assistant Prof. Selection Grade/Reader), Dr. Sushila Singhal, Dr. Mahesh Chandra, Dr. Ruby Mishra English Deptt.- Dr. Ajanta Dutt (Assistant Prof. Selection Grade/Reader), Dr. Krishnan Unni P. (Assistant Prof. Selection Grade/Reader), Dr. Vandana Mathur (Assistant Prof. Selection Grade/Reader), Dr. Varsha Singh Bengali Deptt.- Dr. Antara Chaudhuri Bio-Chemistry Deptt.- Dr. Preeti Karwal Commerce Deptt.- Dr. Pramod Kumar Computer Science Deptt.- Dr. Rakhi Saxena, Ms. Sonia Yadav Library Deptt.- Dr. Shalender Singh Chauhan Mathematics Deptt.- Dr. Naveen Chandra Sanskrit Deptt.- Dr. Rajbir Shastri	Committee recommended all cases for consideration of promotion to University Screening Committee on 01.02.2021
20.01.2021	<ol style="list-style-type: none"> Record keeping of all faculty members and facilitation of their career advancement Participation in NIRF Rankings-21 and submission of data for QS World Rankings to Delhi University Constitution of Criteria teams Coordinators for preparing NAAC-SSR Constitution of Extended IQAC 	<ol style="list-style-type: none"> <ol style="list-style-type: none"> All promotion cases from Academic Level 10 to 11 and from Academic Level 11 to 12 have been processed by IQAC and the promotion process completed. NIRF data of the College presented and approved by IQAC. QS World ranking data 	<ol style="list-style-type: none"> NIRF data of the College submitted successfully on 18.02.2021 Extended IQAC notified on 24.05.2021 effective from 20.01.2021 Administrative

	<p>5. Drafting of format of Academic Audit and Administrative Audit</p> <p>6. Names are proposed for Committee for Sign Boards and Signages compliant for PwD and visually challenged people</p> <p>7. Constitution of IQAC</p>	<p>regarding the College submitted to University of Delhi IQAC.</p> <p>4. Constitution of Criteria teams Coordinators for preparing NAAC-SSR approved by IQAC</p> <p>iii. Constitution of Extended IQAC approved by IQAC</p> <p>5. Draft format of Academic Audit and Administrative Audit report discussed and approved. Principal requested to form the Academic Audit Committee and Administrative Audit Committee</p>	<p>Audit conducted on 25.03.2021</p> <p>4. 24.05.2021</p> <p>5. Notified on 24.05.2021 effective from 23.09.2020 for two members and 20.01.2021 for six members</p>
24.12.2020	Meeting of Extended IQAC Committee for QS World Rankings-2021 data to be submitted to Delhi University	Data for QS World Rankings-2021 collected and collated	Data for QS World Rankings-2021 successfully submitted to Delhi University on 10.01.2021
21.12.2020	IQAC coordinated meeting of the Internal Screening Committee was held in the College Library for scrutiny and approval of cases of promotion of teachers from Academic Level 11 to Academic Level 12	<p>Zoology Deptt.- Dr. Sunil Kayesth, Dr. Moses, Dr. I.M. Rocky, Dr. Indrakant Singh</p> <p>Botany Department- Dr. Aparna Nautiyal, Dr. Kumar Shantanu, Dr. Rajender Kumar</p>	Internal Screening Committee recommended all cases for consideration of promotion to University Screening Committee on 21.12.2020
18.12.2020	IQAC coordinated meeting of the Internal Screening Committee was held in the College Library for scrutiny and approval of cases of promotion of teachers from Academic Level 11 to Academic Level 12	<p>Chemistry Deptt.- Dr. Ruby Mishra, Dr. Shilpi Khurana, Dr. Ishwar Dutt Vats, Dr. Umesh Kumar, Dr. Pratibha Kumar, Dr. Gajendra Singh, Dr. Deepti Gupta, Mr. Bhawani Shankar, Dr. Parul Singh, Dr. Shilpi Bhatnagar, Dr. Vaishali Thakral, Dr. Aparna Shekhar</p> <p>Physical Education Deptt.- Dr. Anjum Padyal</p> <p>Librarian Deptt.-Dr. Shalender Singh Chauhan</p>	Internal Screening Committee recommended all cases for consideration of promotion to University Screening Committee on 18.12.2020
14.12.2020	IQAC coordinated meeting of the Internal Screening Committee was	Department: English Deptt. – Ms. Pavitra Poorna	Internal Screening

	held in the College Library for scrutiny and approval of cases of promotion of teachers from Academic Level 11 to Academic Level 12	S.R., Mr. Purushotam Das, Mr. Saswatta Bhattacharya, Dr. Varsha Singh Physical Education Deptt. – Dr. Anjum Padyal (Level 10- Level 11)- resubmission Sanskrit Deptt. – Dr. Rajbir Shastri, Dr. Anand Kumar	Committee recommended all cases for consideration of promotion to University Screening Committee on 14.12.2020
10.12.2020	Meeting of Extended IQAC Committee for NIRF Rankings was held in the committee room to discuss the data collection for NIRF-2021	Data for NIRF-2021 collected and collated	Data for NIRF-2021 presented before IQAC on 20.01.2021
09.11.2020	IQAC coordinated meeting of the Internal Screening Committee was held in the College Library for scrutiny and approval of cases of promotion of teachers from Academic Level 10 to Academic Level 11	Sanskrit Deptt.- Dr. Rajbir Shastri, Dr. Anand Kumar, Dr. Ashish Kumar, Dr. Sarvendra Kumar Physical Education Deptt.- Dr. Anjum Padyal	Internal Screening Committee recommended all cases for consideration of promotion to University Screening Committee on 09.11.2020
06.11.2020	IQAC coordinated meeting of the Internal Screening Committee was held in the College Library for scrutiny and approval of cases of promotion of teachers from Academic Level 10 to Academic Level 11	English Deptt.- Mr. Purushotam Dass, Ms. Manisha Sagar, Dr. Varsha Singh, Mr. Saswata Bhattacharya, Ms. Pavitra Poorna S.R.	Internal Screening Committee recommended all cases for consideration of promotion to University Screening Committee on 06.11.2020
05.11.2020	IQAC coordinated meeting of the Internal Screening Committee was held in the College Library for scrutiny and approval of cases of promotion of teachers from Academic Level 10 to Academic Level 11 and Academic Level 11 to Academic Level 12	Zoology Deptt.- Dr. Manisha Sengar (Level 11 to Level 12), Dr. Sunil Kayesh, Dr. Moses, Dr. I.M. Rocky, Dr. Indrakant K. Singh Library Deptt.- Dr. Shalender Singh Chauhan Chemistry Deptt.- Dr. Sushila Singhal (Level 11 to Level 12), Dr. Mahesh Chandra (Level 11 to Level 12), Dr. Ruby Mishra, Dr. Shilpi Khurana, Dr. Ishwar	Internal Screening Committee recommended all cases for consideration of promotion to University Screening Committee on 05.11.2020

		Dutt Vats, Mr. Jugendra Singh, Mr. Sanjay Kumar, Dr. Umesh Kumar, Dr. Pratibha Kumari, Dr. Gajendra Singh, Dr. Deepti Gupta, Mr. Bhawani Shankar, Dr. Parul Singh, Dr. Shilpi Bhatnagar, Dr. Vaishali Thakral, Dr. Aparna Shekhar	
28.10.2020	IQAC coordinated meeting of Internal Screening Committee was held in the College Library for scrutiny and approval of cases of promotion of teachers from Academic Level 10 to Academic Level 11 and Academic Level 11 to Academic Level 12	Hindi Deptt.- Dr. Manoj Kumar Singh (Only Level 11 to Level 12), Dr. Anuj Kumar Rawat, Dr. Chhotu Ram Meena Mathematics Deptt.- Dr. Navin Chandra, Dr. Manoj Kumar, Dr. Rajender Kumar, Dr. Chandra Shekhar	Internal Screening Committee recommended all cases for consideration of promotion to University Screening Committee on 28.10.2020
26.10.2020	IQAC coordinated meeting of Internal Screening Committee was held in the College Library for scrutiny and approval of cases of promotion of teachers from Academic Level 10 to Academic Level 11 and Academic Level 11 to Academic Level 12	Bengali Deptt.- Dr. Antara Chaudhuri (Level 11 to Level 12) Biochemistry Deptt.- Dr. Preeti Karwal Botany Deptt.- Dr. Dharmendra Kumar Mallick (Only Level 11 to Level 12), Dr. Kumar Shantanu, Dr. Rajender Kumar, Dr. Roshni Raja Mohan, Dr. Aparna Nautiyal Commerce Deptt.- Dr. Pramod Kumar (Only Level 11 to Level 12) Computer Science Deptt.- Dr. Rakhi Saxena (Only Level 11 to Level 12), Ms. Sonia Yadav (Only Level 11 to Level 12) Physics Deptt.- Ms. Manju Rani, Dr. Pankaj Singh, Mr. Ajay Pratap Singh Gahlot, Dr. Aditya Saxena	Internal Screening Committee recommended all cases for consideration of promotion to University Screening Committee on 26.10.2020
24.09.2020 & 28.09.2020	Meeting of IQAC and TICs: IQAC presented the redesigned online Students Satisfaction Survey form	Student Satisfaction Survey form and all other feedback forms redesigned and finalized after	28.09.2020

	and requested the house to go through it for final editing and language corrections.	discussion between IQAC and the Teacher In-charges (giving them time to discuss the same in their respective departments). IQAC incorporated all the corrections simultaneously in the form and uploaded the revised forms.	
23.09.2020	<p>I. Formation of Grievance Redressal Committee for both Teaching and Non-Teaching staff, Academic Audit Committee and Administrative Audit Committee.</p> <p>II. Expansion of IQAC</p> <p>III. IQAC presented the Draft for Student Satisfaction Survey, Student Feedback for College, Parent Feedback for College, Alumni Feedback for College, Teacher Feedback for College and Employer Feedback for the College</p>	<p>i. Following committees were formed</p> <ol style="list-style-type: none"> 1. Academic Audit Committee 2. Administrative Audit Committee 3. Non-Teaching Grievance Committee 4. Teaching Grievance Committee <p>ii. Two new members were co-opted in the IQAC taking the strength to 21.</p> <p>iii. Draft of the various redesigned forms for a) Student Satisfaction Survey; b) Student Feedback for College; c) Parent Feedback for College; d) Alumni Feedback for College, e) Teacher Feedback for College and f) Employer Feedback for the College, were considered and finalized by IQAC. All the changes suggested by the house were incorporated and the forms were uploaded except the Student Satisfaction Survey form which was referred to the Teacher Incharges of all the departments.</p>	<p>i. 02.06.2021</p> <p>ii. 23.09.2020</p> <p>ii. 23.09.2020</p>
27.07.2020	(i) A meeting of the IQAC members (Online) to discuss reporting the successful organization of FDP, Reporting the submission of the college proposal for starting vocational courses to UGC.	<p>(i) The College successfully submitted the proposal of Five B.Voc. courses to UGC.</p> <p>(ii) Nine Add-on/Certificate courses were proposed in the academic</p>	<p>(i) Proposal Submitted on 16.07.2020</p> <p>(ii) Date of start of Add-on/</p>

	<p>(ii) Discussion on ways and means of improving our NIRF ranking and NAAC grading.</p> <p>(iii) Conduct of the Add-on/Certificate courses for the Academic session 2020-21</p>	<p>session 2020-21 out of which one was new</p>	<p>Certificate courses: 20.08.2020</p>
20.06.2020	<p>(i) As part of expanding the exposure of students towards Skill Development and introducing Skill based courses the IQAC went through a presentation by Dr. Surbhi Dhingra.</p> <p>(ii) IQAC discussed the progress of organizing the FDP on Development and Delivery of MOOCs in association with CUH.</p>	<p>i. Five new B. Voc. courses were framed and it was decided to submit the same to UGC under the B. Voc. scheme. Dr. Surbhi Dhingra gave a presentation on the structure of these courses including requirements for proposing such courses. It was further decided that Dr. Surbhi Dhingra may be made the Coordinator for all B. Voc. Courses and Skill based courses being proposed or developed by the college.</p> <p>ii. Organizing Committee for FDP on Development and Delivery of MOOCs in association with CUH (26.06.2020 – 01.07.2020) was formed with nine members including Convener and Coordinator</p>	<p>(i) 20.06.2020 (ii) FDP on Development and Delivery of MOOCs organized by IQAC Deshbandhu College and CUH from 26.06.2020 to 01.07.2020</p>
11.05.2020	<p>IQAC meeting regarding organizing various events by IQAC as per its mandate of Quality Assurance Strategy for dealing with the challenge posed by the Covid-19 pandemic so that the teaching-learning process is not disturbed.</p>	<p>i. Faculty training program through Google Classroom and Google meet conducted by Dr. Jyoti Trivedi was successful with the participation of 160 faculty members.</p> <p>ii. Teacher training program through FDP on Development and Delivery of MOOCs in association with CUH (26.06.2020 – 01.07.2020).</p> <p>iii. Five-member Committee (one convener, one coordinator and three</p>	<p>09.05.2020</p>

		<p>members) was formed for E-resource Management, available with the library including in the course content of different courses:</p> <p>iv. Nine-member committee (one convener, one coordinator and seven members) was formed for framing Future Roadmap of the College, which shall cover all the aspects including academic, research, innovations, infrastructure, library, sport, skill development and other facilities.</p>	
01.05.2020	A meeting of Internal Members of IQAC (Online) to discuss E-resource management, online classes, FDPs and Short MOOCs development, LMS for managing the academic affairs of the students including attendance, assignment, tests etc.		FDP on Google Classroom and Google Meet organized on 09.05.2020
13.01.2020	Reconstitution of the IQAC	i. IQAC was reconstituted with two additional members taking the total members strength to 19 including Chairperson and Coordinator. It was decided that Dr. Aditya Saxena, Dept of Physics be made the new Coordinator of IQAC.	Reconstituted IQAC Committee notified on 27.01.2020
10.04.2019	Meeting of IQAC to circulate feedback form and revision of College Logo and discuss the quality assurance initiatives of the College	<p>I. Student Satisfaction Survey and the Feedback forms received from students were analyzed.</p> <p>II. Eight Add-on/Certificate courses were proposed in the academic session 2019-20 out of which three were new</p> <p>III. Publication of 1st Edition of Code of Conduct Book for Teaching and Non-Teaching</p>	<p>I. Date of start of Add-on/Certificate courses: 19.08.2019</p> <p>II. Code of Conduct Book for Teaching and Non-Teaching employees</p>

		employees	published on 16.12.2019
28.11.2018	Meeting of the IQAC to discuss post accreditation progress	IQAC Committee was reconstituted. There were 17 members which included one Chairperson who is the Principal of the College (Prof. Rajiv Aggarwal) and One coordinator (Ms. Usha Arora).	
02.11.2018	Meeting of the IQAC to discuss post accreditation progress and finalization of AQAR 2017-18.	I. AQAR from October 2016 to June 2018 was finalized II. Student Satisfaction Survey feedback forms finalized and circulated for collecting feedback from students	AQAR 2017-18 submitted on 31.12.2018
08.09.2018	A meeting of IQAC Committee in Committee room to discuss the future roadmap for quality assurance of the college and quality initiatives of the College	I. Placing of Suggestion Box. II. Conduct of Green Audit III. Study of Feasibility for language labs IV. Creation of Alumni Association V. Green Waste recycling and Water Harvesting system VI. Improvement of Play Ground. VII. Five Add-on/Certificate courses were started in the academic session 2018-19 out of which two were new	III. Suggestion box installed IV. College signed an MoU with BEE for Energy Audit of college V. Languages departments asked to see feasibility VI. Alumni Association account opened on 24.06.2019 VII. Date of start of Add-on/Certificate courses: 10.08.2018